

Alliance for Clinical Education (ACE) Meeting Minutes

Meeting Date: January 25, 2016 @ 8:00am – 12:00 noon

Location: St. Anthony's Hospital

ACE Contact Persons: Linda Stroup – Co-Chair
TBD – Co-Chair

Christy Neifert – Secretary

Attendance: Yvette Lujan, Danette Altergott, Linda Ketcham, Ande Guzik, Kris Cazer, Gloria Nussbaum, Kathy Bradley, Betsy Colbeth, Virginia Middleton, Ron Quam, Ann Olichney, Susan Moyer, Kristen Goree, Christy Neifert, Sam Mingle, Kayon Morgan, Suzanne Villiers, Denise Bucher, Jeana Capel-Jones, Mary Riebe, Brandi Rawlins, Nancy Near-Perse, Kathy Casey, Lanida Hackett-Kuzmich, Chris Lambert, Linda Stroup, Jill Sutton, Dana Cutler, Nicole Hill, Jennifer Broekema, Linda Campbell, Candy Schoeneberger, Greg Dehler, Laura Lunsford-Elson, Amy Mills, Vicki Vowell, Roberta Hills, Sandie Kerlagon, Kathryn Close, Allison Moravec-Rice, Jennifer Higgins, Jody DeStigter, Kathy Foss, Melissa Henry, Emily Perkins, Dana Lusk

| Agenda Item | Discussion | Follow-up |
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| Networking | 8:00-8:30am | |
| Welcome/ Introductions | <ul style="list-style-type: none"> • The meeting was called to order at 0830 by Linda Stroup. • Introductions were made by all attendees and new members were welcomed. • The ACE contact list was circulated by Christy Neifert for updating of contact information and recording of attendance. | |
| Minutes | Minutes were approved as written. | |
| Round Robin | <p>The following updates were given by ACE members:</p> <ul style="list-style-type: none"> • UC Hospital- They are in the process of expanding; Grad Program is going well; 70 new grads were hired in February. • Swedish Medical Center- They continue to have a high census; construction is going on in parts of the hospital. • Regis University- Gina Wilderman is no longer the Administrative Assistant and has moved to a different position; all correspondence previously going to Gina can now be sent to Greg Dehler at gdehler@regis.edu; they continue to search for a Dean. • Littleton Adventist- They now have a new Student Placement Coordinator, Nancy Near-Perse. • Lutheran Medical Center- SCL is now offering 3 New Grad Programs each year, two in March and one in April. These hospitals include Good Samaritan, St Joseph and Lutheran. • St Joseph Hospital- They need more applicants for New Grad Program beginning in March; they would like to take 20 applicants; they will begin using mCE again for clinical rotations | |

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starting April 1st; all student information and clinical documents must be in mCE 3 weeks prior to the start of a rotation; all onboarding docs must be uploaded 2 weeks prior to the rotation; any students who fail to meet these deadlines will not be permitted to participate in the rotation.

- Arapahoe Community College- They just completed their reaccreditation process successfully.
- Platt College- Jill Sutton has been hired as an additional Student Placement Coordinator and will join Dana Cutler.
- Children's Hospital- They are now offering three New Grad Programs each year; they have achieved Magnet status; they will begin allowing students in their ambulatory clinics soon.
- University of Northern Colorado- They recently hired an additional Student Placement Coordinator to join Melissa Henry; her name is Emily Perkins; they now have a new Director, Faye Hummel.
- VA- They have been working with mCE to improve their onboarding process.
- Presbyterians/St Lukes Hospital- Nicole Hill is now the Student Placement Coordinator; she is still getting access and learning mCE.
- Adams State- They now have all of their full-time faculty positions filled.
- Memorial Hospital- They have a high census; they are now accepting ADN nurses into their New Grad Program.
- Front Range Community College- They will host an open meeting on February 17th to discuss how Front Range is contributing to the community.
- St Anthony Hospital- Epic will go live at their facility in May; all staff will need to be trained; this might cause some issues with additional placement requests; they are partnering with The Center to offer an ICU training program for new nurses of diversity; they will be hiring student nurses to be an Epic super user primary to support the nursing staff; this will be a PRN position; they have a new CNO, Linda Goodwyn; they will be opening up 30 additional acute beds on their 7th floor.
- Colorado Christian University- Two full-time faculty positions are currently open, a med/surg faculty and a Skills/Simulation Coordinator.
- Banner Health- Laura Hamit is no longer with Banner; Laura Hadley has taken over her position; their new onboarding process in mCE is going well.

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| Standing Committee Reports | | |
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| <p>Clinical Platform Committee- Dana Cutler, Dana Lusk, Linda Ketchum</p> | <p>Dana Cutler gave the following report: Clinical Instructors in mCE-</p> <ul style="list-style-type: none"> • mCE is running into issue with Clinical Instructor registration in mCE. • Currently, Instructors must register and use only one email address in mCE. This is problematic with Instructors who work with multiple schools with multiple school email accounts. • mCE is looking at the possibility of assigning Clinical Instructors an email address through mCE to be a universal address to be used with all rotations. • There was some hesitance from ACE members at this idea. • Hospitals are beginning to require the Clinical Instructor be a part of mCE. Banner Health, North Surburban, UC Health North and Platte Valley require this. • It was noted that some schools are paying for the Clinical Instructor’s account while others are requiring the Clinical Instructor to pay. • Clinical Instructors assigned to rotations in mCE will be able to see students’ clinical documents unless the schools requests differently. • A caution was voiced that schools should do all they can to protect students’ privacy throughout this process. • There as concern that these processes and guidelines being developed during ACE meetings are not written down on ACE documents outside of the meeting minutes. There is the potential for significant issues and confusion to arise if this is not remedied. <p>General Announcements:</p> <ul style="list-style-type: none"> • Amber Margosian sends out regular announcements and tips to mCE users. If you are not receiving these emails contact her at amber.margosian@myclinicalexchange.com to sign up. • Lindsay Frost is available to answer any questions and holds webinars several times a month. Contact her at support@myclinicalexchange.com with any issues. • All documents uploaded into mCE must be in pdf format. • The next Clinical Platform Committee meeting will be March 21. Those interested in participating in this committee should contact one of the co-chairs. | <p>An email will be sent to ACE members prior to the Committee’s next meeting requesting any questions or concerns that should be discussed with mCE during their meeting.</p> <p>Due to the amount of questions and concerns voiced during the meeting, a representative from mCE will be invited to discuss Clinical Instructor account issues at the April meeting.</p> |

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| <p>Forms Committee- Kathy Casey</p> | <ul style="list-style-type: none"> • A packet was circulated with the forms that the committee will be revising soon. • Kathy Casey would like to have more participants on the committee. ACE members were given an opportunity to sign up. Anyone interested in joining should contact Kathy at Kathy.casey@sclhs.net. | <p>All ACE Members interested in joining the Forms Committee should contact Kathy Casey at Kathy.casey@sclhs.net.</p> |
| Community Reports | | |
| <p>Colorado Nurses Association – Colleen Casper</p> | <p>Colleen Casper was unable to attend the meeting but sent the following announcements by email:</p> <ul style="list-style-type: none"> • Save the Dates: February 9, 2016- 16th Annual Legislative Dinner March 7, 2016- Colorado Nurses Day at Capitol May 6-May12, 2016- Nurses Week; Watch for “Wine with Me” Social Events September 23 & 24, 2016- Annual Meeting in Denver <p style="text-align: center;">Legislative Monitoring: Key Bills 2016</p> <p>HB16-1054 Concerning End of Life Options for People with Terminal Illness HB16-1101 Concerning Medical Decisions for Unrepresented Patients HB16-1103 Concerning Clarifying Pathway for Licensure for Mental Health Workforce SB16-069 Concerning Measures to Provide Community Based Out of Hospital Medical Services; “Community Paramedic Bill” working aggressively with sponsor, Senator Leroy Garcia to clarify language that includes other licensed facilities, i.e. Home Care Agencies, to be included in the bill. Follow progress of specific bills at 2016 Legislative Session Bill Folders For more information, contact Colleen@coloradonurses.org</p> | |
| <p>Colorado Center for Nursing Excellence- Susan Moyer</p> | <p>Susan Moyer gave the following announcements:</p> <ul style="list-style-type: none"> • Save the Dates: February 22-26, 2016- Clinical Scholar Course July 18-22, 2016- Clinical Scholar Course • If you have a need for the Center to teach a Preceptor Course, please contact them. This is a two-day course. They would need 15-20 participants to run it. • If you would like another Powerful Presentations course offered, please let the Center know. | |

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| | <p>They would need a minimum of 10 participants to offer it. They are looking to offer the course the first week of August.</p> <ul style="list-style-type: none"> • A LEAD course will be offered February 18-29 and June 6-7. This is for people interested in academic development. The cost is \$250. • There is a 40 Under 40 event at Mt Vernon County Club on May 24th. The cost is \$40. • The Center has a new education room that can be rented out for events. <p>Anyone interested in the programs/seminars listed above should go to the Center's website at http://coloradonursingcenter.org/ for more information.</p> | |
| <p>Central Colorado AHEC – Gloria Nussbaum</p> | <p>Gloria Nussbaum gave the following announcements:</p> <ul style="list-style-type: none"> • Over 150 nurses have been nominated this year for the Nightingale Award. • The Nightingale Awards will be held on March 12th. • The Science Fair will be held at the University of Colorado Denver Campus. Volunteers are needed to both judge events and to help guide students. People interested in volunteering should go to AHEC's website for further information. • The RN Refresher course is going strong. • The LPN Refresher course does not have as many students because most nurses are pursuing an RN. | |
| <p>State Board of Nursing –Roberta Hills</p> | <p>Roberta Hills gave the following update:</p> <ul style="list-style-type: none"> • A Board Meeting will be held on January 26th. • The Simulation Task Force has put forth three recommendations that will be voted upon: <ol style="list-style-type: none"> 1. No more than 50% of the clinical hours for a course can be simulation for accredited programs. 2. The ratio of simulation to clinical hours will be 1:2 for accredited programs. 3. INACSL Standards should be adopted as policy. • Complaints made against schools will now be reviewed by the full board. These will be brought forth during an executive session and will remain confidential. | |
| <p>Other</p> | | |
| <p>Nominations for Co-Chair and Secretary</p> | <p>Linda Stroup led the following discussion regarding ACE Committee elections:</p> <ul style="list-style-type: none"> • It is time to elect a Co-Chair from a Facility, a Co-Chair from a School and a Secretary. • We will vote at the April meeting so that the new elects can begin their new role at the July meeting. • It was recommended that Linda Stroup stay on an additional year as Co-Chair from a school. | <p>A new Co-Chair from a Facility will be elected at the April meeting. If you would like to</p> |

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| | <p>This will ensure that elections of the two Co-Chairs will again be staggered, which was the original intent.</p> <ul style="list-style-type: none"> Members voted as to whether Linda Stroup should continue as Co-Chair for an additional year; the vote passed. A motion was made to have Christy Neifert serve an additional year as Secretary. A vote was taken and the motion was passed. | nominate yourself or another ACE member, contact Christy Neifert or Linda Stroup. |
| Colorado Action Coalition | <p>Groups were formed by Colorado Action Coalition to assist in achieving the following goals:</p> <ul style="list-style-type: none"> Increase the number of clinical placements in Colorado. Increase the number of BSN nurses to meet the 2020 goal. <p>The groups made the following reports:</p> <ul style="list-style-type: none"> Group 1-Disbanded Group 2: A survey has been sent out regarding longitudinal placements; the results of this survey will be shared at a future ACE Meeting. Group 3- No update given. Group 4- Disbanded; INACSL has current information regarding simulation Group 5: The focus of this group was on graduate education; The group has ascertained that it is a current struggle to find clinical placements for graduate students; they are working together to improve the process for granting graduate student placements through mCE; this process is being piloted through Children’s Hospital; anyone interested in joining this group should contact Kathy Bradley. Group 6: No update given. Group 7: No update given. | |
| Clinical Requests | <ul style="list-style-type: none"> Clinical Requests should be submitted into mCE by February 15th. These requests are for rotations taking place between August 1, 2016 and July 31, 2017. Clinical sites should respond to these requests by April 1st. Senior Practicum requests should be left as “pending” until closer to the rotation date. | The ACE Secretary will send out an announcement reminding everyone of these due dates. |
| 9News Health Fairs | <p>Jerri Lawrence from 9News Health Fairs made the following announcements:</p> <ul style="list-style-type: none"> 9News Health Fair is further developing training/orientation for student nurses participating in their health fairs. | |

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| | <ul style="list-style-type: none"> • Packets are being developed to be sent to all students prior to the health fairs. • On February 1st the volunteer portion of their website will go live; students participating can be uploaded at that time. • More information can be found at www.9healthfair.org. Questions can be sent to Jerri at jarlmob@hotmail.com. | |
| ACE Meeting Location | St Anthony will continue to host ACE Meetings. We will either meet in Conference Room A-D or the Cancer Center Conference Room. | |
| Adjournment | The meeting was adjourned at 11:25am. | |
| Next Meeting | Monday, April 25, 2016 at St. Anthony's Hospital in Lakewood, Cancer Center Conference Room. Submit agenda items for future meetings to: Linda Stroup lstroup@msudenver.edu . | |

Respectfully submitted,
Christy Neifert
Secretary, ACE